Thank you for your interest in the Adobe JELA II BPA. Please see below for the US Army Adobe JELA (Joint Enterprise License Agreement) license request process. HQ Department of Army-CIO/G-6 and CHESS JELA representatives have implemented this CHESS LTS process for Army End Users' RFQ submissions, and as such price quotes can only be issued against the Adobe JELA upon LTS approvals being issued by respective command G6/G8.

New Term License Request Process:
- To initiate your request, you'll need to go through the Army CHESS License Tracker to begin: https://chess.army.mil/Contract/SoftwareAgreements
- Next, you'll click on the Adobe JELA-II (CAC Login Required) Link. By alphabetical default, this is the first contract that comes up on that page. Log-in with your CAC credentials.
- Find the CHESS License Tracker System Link (i.e. LTS, Adobe License Tracker, etc). Click on that LTS link, and complete the appropriate drop-downs, and fill-fields.
- After this request is submitted, you will receive an auto-email from CHESS that your request was submitted, and the approvals process had been started. Your request filters up through the Command (G6/G8) Level for approvals.
- Once your G6/G8 approve your request (whichever Parent/Sub-Command you select from the drop-downs), CDWG, the reseller prime on the Adobe JELA II BPA is then authorized to issue a quote against the quote requirements for that corresponding CHESS LTS ID.
- Once an order is placed against the quote CDWG sends, CDWG sends order confirmation, and re-directs back to CHESS to obtain Download Instructions/Next Steps. Orders can be placed via Government Purchase Card or Purchase Order.
- CHESS will supply the order contact the appropriate command level Trusted Agents so the user can request the TA to request downloads for their order. (NOTE: Adobe JELA Appointed Trusted Agents are the only authorized figures to request downloads from the download portal, and therefore will need to be completed accordingly)

Contract Information & Customer Resources:
- Adobe JELA Contract Information - http://www.carahsoft.com/vendors/adobe-jela (The JELA contract was extended on September 30th, 2016 and was awarded by DISA/DITCO to prime, CDWG. The JELA II BPA Contract includes U.S. Army, U.S. Air Force, DISA, OSD, JSP, DHA and JCS but is not limited to those agencies. Agencies outside of the aforementioned that wish to buy-in to the JELA might do so after discussions with Adobe and potential meetings with DoD internally. The contract link will also give you some guidance around what products are available under the JELA, FAQ's, etc. Products include Acrobat, AEM (Adobe Experience Manager) Forms, CoN approved Creative Cloud Enterprise (CCE) Full Deployments, Creative Cloud Single Applications (i.e. CC Photoshop), and PPBU products (including Captivate, Presenter, ColdFusion, etc). For more clarity on what's included, please either contact me directly or send an e-mail to Adobe-JELA@carahsoft.com

- Adobe Webinars and Events (upcoming and archived): http://www.carahsoft.com/learn/vendor/299-Adobe#events

- On-Demand Training Portal Details: http://www.carahsoft.com/vendors/adobe-jela#training

CHESS Help Desk (NON-Technical Questions):
Michael Boswell
michael.n.boswell.ctr@mail.mil
FOUR INC (Contractor)
Supporting The Army Chess Program
Fort Belvoir, VA
Customer Support Team 888.232.4405
Direct 703.806.9188

Acrobat Pro and AEM Forms are considered Unlimited on the Adobe JELA II BPA. Since payments are already made for the entire US Army Enterprise for Acrobat and AEM Forms, end users never see a bill or invoice for those products, but are still required to navigate through the appropriate request process if requirements for Acrobat Pro or AEM forms arise.

Please reach out with any questions you might have pertaining to the Adobe JELA, or send an e- mail to adobe-jela@carahsoft.com and we'll be happy to speak with you!