Department of Defense (DOD) Enterprise Software Initiative (ESI)

Ordering Guide For

Trellix

**National Aeronautics and Space Administration
(NASA) Solutions for Enterprise-Wide Procurement
(SEWP) Catalog**

11 April 2025

Table of Contents

DoD ESI Agency Catalog
Version Dated: 04/11/2025

DOD ESI Agency Catalog – Ordering Guide

1.0 Purpose

This document serves as the Ordering Guide for the DOD ESI Agreement for the Trellix NASA SEWP Agency Catalog. The DOD ESI Agreement for Trellix refers to the NASA SEWP Agency Catalog established by the DOD. NASA SEWP is a Government-Wide Acquisition Contract (GWAC) that is managed by NASA. This Ordering Guide will assist DOD customers, contract specialists, and contracting officers with ordering Trellix hardware, software, hardware/software maintenance, cloud services, and professional services. This Ordering Guide contains essential information regarding the DOD ESI Agreement for Trellix, including authorized users, products available for purchase, ordering instructions and processes, and Point of Contact (POC) information.

The DOD ESI Agreement for Trellix is a source of supply for Trellix hardware, software licenses, cloud services, hardware/software maintenance, and professional services. Information pertaining to these contracts on NASA SEWP (e.g., Terms and Conditions, referenced attachments herein, etc.) is located on the DOD ESI portal site at: https://www.esi.mil/default.aspx.

The POCs for the DOD ESI Agreement for Trellix are listed below:

DOD ESI Team			
Name	Title	Email	Telephone
Eric Florez	Project Officer	Eric.a.florez2.civ@us.navy.mil	210-420-7864
Spencer Sessions	Procuring Contracting Officer	spencer.m.sessions.civ@us.navy.mil	619-204-7944
Susan Chamberlin	Contract Specialist	susan.a.chamberlin.civ@us.navy.mil	619-206-1879
NASA SEWP			
Alexander Marshall	Technical Strategy Manager	alexander.marshall-1@nasa.gov	NA

Customer Service (email responses within 1 day; Helpline Mon-Fri 7:30 AM – 6:00 PM ET)	sewpprod@midatl.servicenow.com	301-286-1478

The Reseller POCs for the DOD ESI Agreement for Trellix are listed at the end of this document.

Guide

2.0 Overview

On behalf of the DOD and those authorized users, Program Executive Office (PEO) Digital, Strategic Sourcing Services has established a NASA SEWP Agency Catalog for the purchase of all Trellix requirements. This Agency Catalog was established on 28 December 2022. The establishment of the Agency Catalog includes the negotiation of various License Agreements and Trellix services with respect to Trellix's commercial Terms and Conditions (Ts&Cs). The results of those negotiations are memorialized as attachments to both the solicitation and the Agency Catalog.

Ordering and funding for this Agreement are decentralized. Each Program is responsible for its own processes in order to fund the purchases of new licenses, hardware, maintenance, services, and cloud products provided by Trellix. Decentralized funding allows each Agency to maintain oversight of the licenses and hardware initially purchased as well as funding for subsequent annual sustainment.

3.0 Authorized DOD ESI Agreement Users

The below lists the DOD ordering entities considered to be authorized users:

DOD or Agencies: This Catalog is open for ordering by the "DOD Departments and Agencies" on a world-wide basis. "Departments and Agencies" are defined by the Title 48 Code of Federal Regulations, Section 202.101. In addition, "DOD or Agencies" includes the Intelligence Community (IC) and the U.S. Coast Guard. For the purposes of this Catalog, a DOD Component is defined as follows: the Office of the Secretary of Defense (OSD), the Military Departments, the Chairman of the Joint Chiefs of Staff, the Unified Combatant Commands, the Department of Defense Inspector General (DOD IG), the Defense Agencies, the DOD Field Activities, the U. S. Coast Guard, *IC, and Foreign Military Sales (FMS) with a Letter of Authorization (LOA).

*The IC is a federation of Executive branch intelligence agencies and organizations that are comprised of seventeen (17) member organizations, https://www.dni.gov/index.php/what-we-do/members-of-the-ic. The Office of the Director of National Intelligence (ODNI) is authorized to procure Information Technology (IT) through the DOD ESI per the Memorandum of Agreement (MOA), dated 15 May 2008. https://DODcio.defense.gov/portals/0/documents/net-centric-moa.pdf.

GSA / Other Ordering Organizations: General Services Administration (GSA) or other applicable U.S. Government ordering Organizations or Agencies are authorized to place orders under this Catalog on behalf of and for the benefit of the DOD.

Contractors and Integrators: Government contractors performing work for a DOD Component (as defined above) may place orders under this Catalog on behalf of and for the benefit of the DOD entity if authorized by its cognizant contracting officer in accordance with the requirements of Federal Acquisition Regulation (FAR) 51 and/or Defense Federal Acquisition Regulation Supplement (DFARS) 251, as appropriate. If the contractor has not been previously approved to place orders under NASA SEWP, additional authorization may be needed via the NASA SEWP Program Management Office, https://www.sewp.nasa.gov/documents/AuthorizationLetterTemplate.pdf)

4.0 Ordering

All DOD ordering activities are to order their Trellix software requirements from the NASA SEWP Agency Catalog.

DoD ESI Agency Catalog
Version Dated: 04/11/2025

DFARS 208.7400 and use of the Trellix Catalogs

DFARS 208.7400 is directed toward DOD Departments and Agencies to fulfill requirements for commercial software and related services, such as software maintenance in accordance with the DOD ESI. Specifically, the scope of the DFARS sub part is as follows:

> "208.7400 Scope of subpart.
> This subpart prescribes policy and procedures for acquisition of commercial software and software maintenance, including software and software maintenance that is acquired--

(a) As part of a system or system upgrade, where practicable;

(b) Under a service contract;

(c) Under a contract or agreement administered by another agency (e.g., under an interagency agreement);

(d) Under a Federal Supply Schedule contract or blanket purchase agreement established in accordance with FAR 8.405; or

(e) By a contractor that is authorized to order from a Government supply source pursuant to FAR 51.101."

Defense Components have issued supplemental policies to implement this DFARS requirement.

While the DFARS covers commercial software and related services, subsequent Management Initiative Decisions and IT reform efforts have authorized the DOD ESI to incorporate IT hardware and services into its portfolio of Agreements. DOD ESI will employ strategic sourcing and category management disciplines across the entire portfolio of products and services. These disciplines include, but are not limited to, price benchmarking, reducing contract duplication, and migrating spend to Office of Management and Budget (OMB) designated Best In Class (BIC) contract vehicles. The DOD ESI Trellix Agency Catalogs are identified as BIC spend.

In the future, the DOD ESI Trellix Agency Catalogs may be designated by the Department of the Navy (DON) Executive Agent (EA) as Core Enterprise Technology Agreements (CETA) pursuant to DODD 8470.01E of 6 Sep 2018.

This vehicle will enforce a single set of Tc&Cs negotiated between Trellix and the Government, which shall be incorporated by reference into each order placed under the Catalog. This vehicle will facilitate the collection of metrics with regard to volume of requirements, obligated funds, userbase, and status of deployed assets. It is anticipated by the DOD that Catalog participants will offer discounts beyond those normally afforded via traditional NASA SEWP competitions.

4.1 Notes to Contracting Officers

- Minimum discounts off Trellix commercial products and services are specified in Attachment: DOD ESI Trellix Products and Services Discount Table. The contractor shall provide discounts that are equal to or greater than those listed in this Attachment to each reseller;

- The Government may secure additional discounts at the time of placing an order. Additional spot discounts are authorized and encouraged;
- Reseller or Trellix may subcontract all or part of the professional services to be performed under this Catalog to a qualified third party only with the explicit written acceptance by the local contracting officer. Any subcontracting of services must be noted on the Order Form and acknowledged in the Government's delivery or task order;
- Trade Agreements Act (TAA) Compliance (19 U.S.C. & 2501-2581): Reseller shall designate that all hardware is labeled as "TAA Compliant," "Not TAA Compliant," or "Not Applicable" for each quoted line item;
- Follow FAR 19.5 for Small Business requirements.

4.2 Special Considerations for Trellix Products and Services

- Trellix Cloud Products: All cloud computing services shall be acquired in accordance with DFARS Subpart 239.76, and shall be assessed and operate in accordance with the current DOD Cloud Computing (CC) Security Requirements Guide (SRG); DOD Instruction 8500.01, "Cybersecurity"; and DOD Instruction 8510.01, "Risk Management Framework (RMF) for DOD IT";
- Ability to sell Trellix products: Resellers are required to provide a letter of certification by Trellix that they are authorized to provide Trellix products;
- If the end customer is a Special Access Program (SAP) or classified DOD program, equipment returns are not required due to security reasons;
- The Government has the right to transfer Trellix-branded hardware and software assets covered under this Agreement between Agencies and shall have the rights to transfer hardware and software assets to any DOD Enrollee, DOD Agency, or Government agency, or authorized contractor or outsourcer. The Government will be responsible for transferring the equipment to Agencies;
- All Trellix hardware provided under this Agreement will be new and non-refurbished and must be purchased through authorized Trellix Federal Authorized Channels;
- Resellers are required to provide a letter of certification by Trellix that they are authorized to provide Trellix cloud products;
- Trellix Cloud Offerings available for purchase under this Agreement are limited to those products that are Federal Risk and Authorization Management Program (FEDRAMP) certified.

4.3 Ordering Process

The following steps need to be completed to place an order on NASA SEWP for Trellix requirements:

DoD ESI Agency Catalog
Version Dated: 04/11/2025
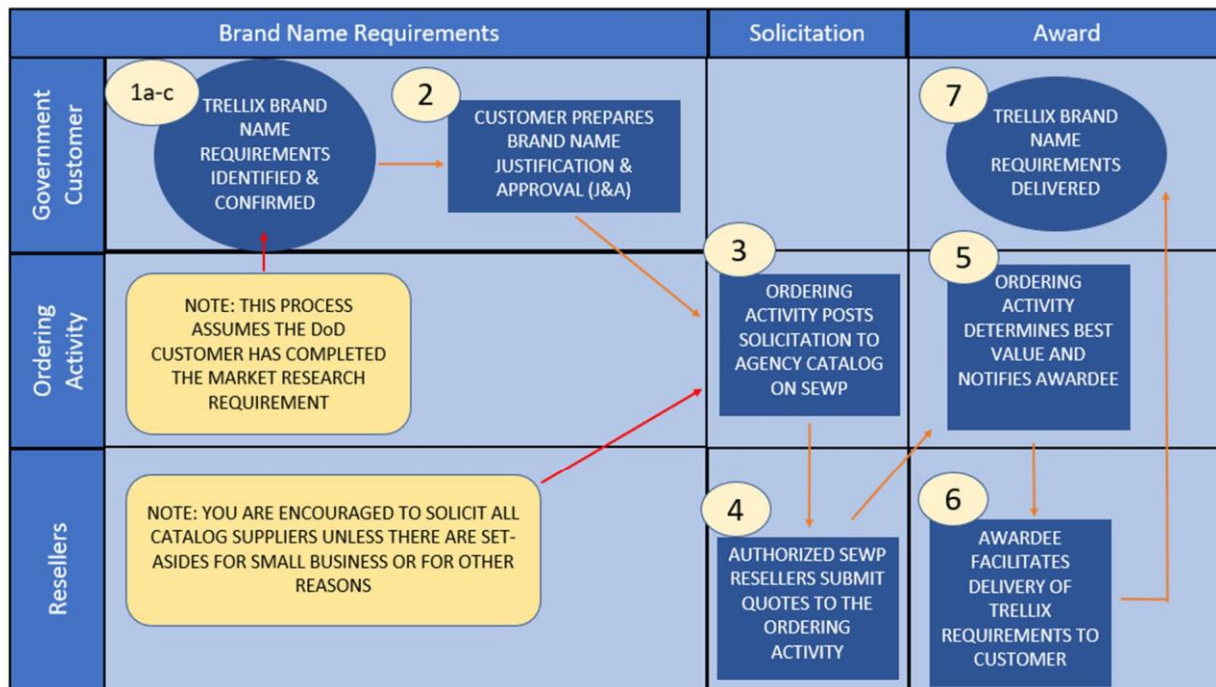
- **Step 1a:** The customer will consult the Trellix Product and Price List, posted on the NASA SEWP Agency Catalog website at: https://sewp.nasa.gov/. It is highly suggested you coordinate with the Trellix salesforce to determine the required Bill of Materials (BOM);

*See Section 4.4 of this Ordering Guide for guidance on navigating the NASA SEWP website;
*This step will apply for "new" requirement purchases as well as subscription or maintenance renewals.

- **Step 1b:** The Trellix salesforce will validate the required Stock Keeping Units (SKU) and create a BOM and provide it to the customer;

- **Step 1c:** The customer will provide the BOM to the appropriate Ordering Activity;

- **Step 2:** The customer will prepare a Brand Name Justification & Approval (J&A) for the Exclusion of Fair Opportunity (EFO), in accordance with FAR 16.505(a)(4);

- **Step 3:** The Ordering Activity will post a solicitation to the DOD ESI Agency Catalog on NASA SEWP.

*See Section 4.4 of this document for further details on NASA SEWP-specific steps. You must solicit all resellers and abide by NASA SEWP V Small Business requirements.

- **Step 4:** Authorized DOD ESI NASA SEWP Catalog holders will submit quotes to the Ordering Activity;
- **Step 5:** The Ordering Activity will review all quotes received, determine the best value and notify the awardee;

- **Step 6:** The awardee will facilitate delivery of the Trellix BOM to the customer;

- **Step 7:** The customer will receive the Trellix item(s) from the reseller to whom the contract was awarded.

4.4 Guidance for Navigating the NASA SEWP Website

1) All users must already have or create a NASA SEWP user account. Users can log in or request account creation via the "Log-in" link at the top of the NASA SEWP home page.

2) Either enter login information or register for an account on the following page:

3) Once logged in, select "Agency Catalog Tool" from the "Catalogs" menu at the top of the page.

4) You will be presented with a list of all NASA SEWP Agency Catalogs accessible to your organization, including the Trellix DOD ESI. Scroll down the page to the Trellix DOD ESI Catalog section. Click on the carrot to expand the tree of Trellix Products and Services.

5) On the same page, click "I would like to create a Catalog RFQ or Catalog Market Research Request based on the DOD ESI Catalog."

6) The remaining steps are the same as the normal NASA SEWP Request for Quotation (RFQ) process.

7) By choosing any of the six products and services options, you will be taken to your "shopping cart." Also listed on this page are relevant Agreement Attachments. These documents will be updated from time to time.

DoD ESI Agency Catalog
Version Dated: 04/11/2025

4.5 Use of Government Sources by Contractors

Contractors are authorized to purchase off this NASA SEWP contract when permitted in writing by the contracting officer for that contractor's contract or solicitation. In order for a contractor to order from the NASA SEWP catalog, the cognizant contracting officer is required to comply with FAR 51 and DFARS 251. An LOA must be completed, signed by the contracting officer and provided to the contractor.

*Please note that the contracting officer granting authorization is the one responsible for the support contract under which the contractor is performing and is NOT necessarily the contracting officer who would normally oversee buys for the Agency.

The LOA shall designate the owning organization name and customer identification number that will be responsible for future maintenance payments. The contractor will provide this LOA to the Ordering Activity as proof that authorization has been granted. A sample of the LOA format to be used is located at DFARS PGI 251.102, and can be accessed at the following link:

[LOA DFARS PGI 251.102](#)

5.0 Funding

The funding of orders under the DOD ESI Agreement for Trellix will be the responsibility of each activity based on the current funding processes of each organization. Customers should use their current financial systems and processes to budget and fund orders in coordination with their organization/Program Office's POCs. These organizations will be responsible for:

- Ensuring the proper funding appropriation is assigned to each order;
- Ensuring budget and funding are available for new product requirements and annual maintenance in future years.

Guide

6.0 Personnel Requirements

All contractor and subcontractor employees having access to any system where any form of the product is subject to configuration control shall be U.S. Citizens. Contractor personnel may require a Secret clearance to provide support at Government site.

7.0 Attachments

All Catalog Attachments have been posted to the DOD ESI Trellix Products and Services page. Please see Section 4.4: Guidance for Navigating the NASA SEWP Website for reference.

8.0 Reseller POCs

Ordering Guide Info	Company Info	Company Info	Company Info
NASA SEWP V Contract #	NNG15SD80B	NNG15SC03B	NNG15SD01B
Business Size	Small	Other Than Small	Other Than Small
Cage Code	1W5J9	1P3C5	4L5U9
Phone for Placing Orders	240-505-5449 304-906-6649	855-462-2333	Jason Erickson/ 703-946-1269/ Trellixdodesi@optivclearshark.com
Alternative Order # & URL for Other DoD Agencies and IC	NA	NA	Same as above
Alternative Order # for Credit Card Purchase	NA	NA	Same as above
Authorized to Sell:			
•Perpetual Software Licenses (New Buys)	Yes	Yes	Yes
•Software Maintenance (Renewal)	Yes	Yes	Yes
•Subscription Licenses (SAAS & non-SAAS)	Yes	Yes	Yes
•Hardware (New)	Yes	Yes	Yes
•Hardware Maintenance (Renewal)	Yes	Yes	Yes
•Professional Services and Training	Yes	Yes	Yes
DoD ESI Catalog Program Manager:			
•Name	Clare Donnelly / Mike Baker	Danielle Derrickson / Andrew Cabacar	Michael Bekampis
•Telephone	240-505-5449 304-906-6649	855-462-2333	443-695-6327
•Email	clare.donnelly@augustschell.com mike.baker@augustschell.com	TrellixESI@carahsoft.com	contracts@optivclearshark.com
Ordering Guide Info	**Company Info**		**Company Info**

DoD ESI Agency Catalog
Version Dated: 04/11/2025

NASA SEWP V Contract #	NNG15SD91B	NNG15SC61B
Business Size	Small Business	Small
Cage Code	4ZHT8	1QBT0
Phone for Placing Orders	866-380-8663	814-351-0288
Alternative Order # & URL for Other DoD Agencies and IC	866-380-8663	814-351-0288 sales@fedresources.com
Alternative Order # for Credit Card Purchase	866-380-8663	814-351-0288
Authorized to Sell:		
•**Perpetual Software Licenses (New Buys)**	Yes	Yes
•**Software Maintenance (Renewal)**	Yes	Yes
•**Subscription Licenses (SAAS & non-SAAS)**	Yes	Yes
•**Hardware (New)**	Yes	Yes
•**Hardware Maintenance (Renewal)**	Yes	Yes
•**Professional Services and Training**	Yes	Yes
DoD ESI Catalog Program Manager:		
•**Name**	Carroll Genovese	Gayle Troan
•**Telephone**	703-268-2661	703-606-1985
•**Email**	cgenovese@paragonmicro.com	gtroan@fedresources.com