



JobSuite™

# Project Management Software Customized for Today's Remote Creative Workflow



appexchange  
partner

# Why JobSuite?



- Designed specifically for Creative Teams, working remotely.
- Track job teams, schedules, costs, files, and collaboration in one place.
- Customized to meet your teams needs.
- Track metrics and key performance indicators with custom reports and dashboards.
- Mobile & Lightning Ready!



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# Creative Projects are Different!



## Track Creative Workflow

- ✓ Campaigns
- ✓ Clients
- ✓ Jobs
- ✓ Teams
- ✓ Job Schedules
- ✓ Specs
- ✓ Quotes
- ✓ Estimates
- ✓ Purchase Orders
- ✓ Vendor Invoices
- ✓ Client Invoices
- ✓ Timesheets

- ✓ Notes and Files
- ✓ Tags
- ✓ Sessions
- ✓ Billboards
- ✓ Vendors
- ✓ Workloads
- ✓ Home Pages
- ✓ Report Builder Tool
- ✓ Hot Sheets
- ✓ Status Reports
- ✓ Calendars
- ✓ **And More...**

# Custom Dashboards to Monitor Your Metrics!



**Dashboard**  
**Project Management**

As of Oct 13, 2020 9:54 AM Viewing as Steve Harris

Refresh Edit Subscribe

### Jobs Due by Client

Due Date	Advertising	Children's Hospital at Montefiore	MarComm	Human Resources	Montefiore Dept of Ophthalmology	Marketing
January 2019	3	0	0	0	0	0
April 2019	1	2	1	0	0	0
May 2019	1	0	0	3	0	0
June 2019	2	1	0	0	1	0
July 2019	0	0	0	1	0	0
October 2019	1	0	0	0	0	0
November 2019	1	0	0	0	0	0
January 2020	0	0	2	2	0	0
June 2020	1	0	0	0	0	0
July 2020	2	0	0	0	0	4
August 2020	0	0	0	1	0	0

[View Report \(Jobs Due by Client\)](#)

### Overdue Tasks

55

[View Report \(Tasks Due by Client\)](#)

### Jobs Due This Month

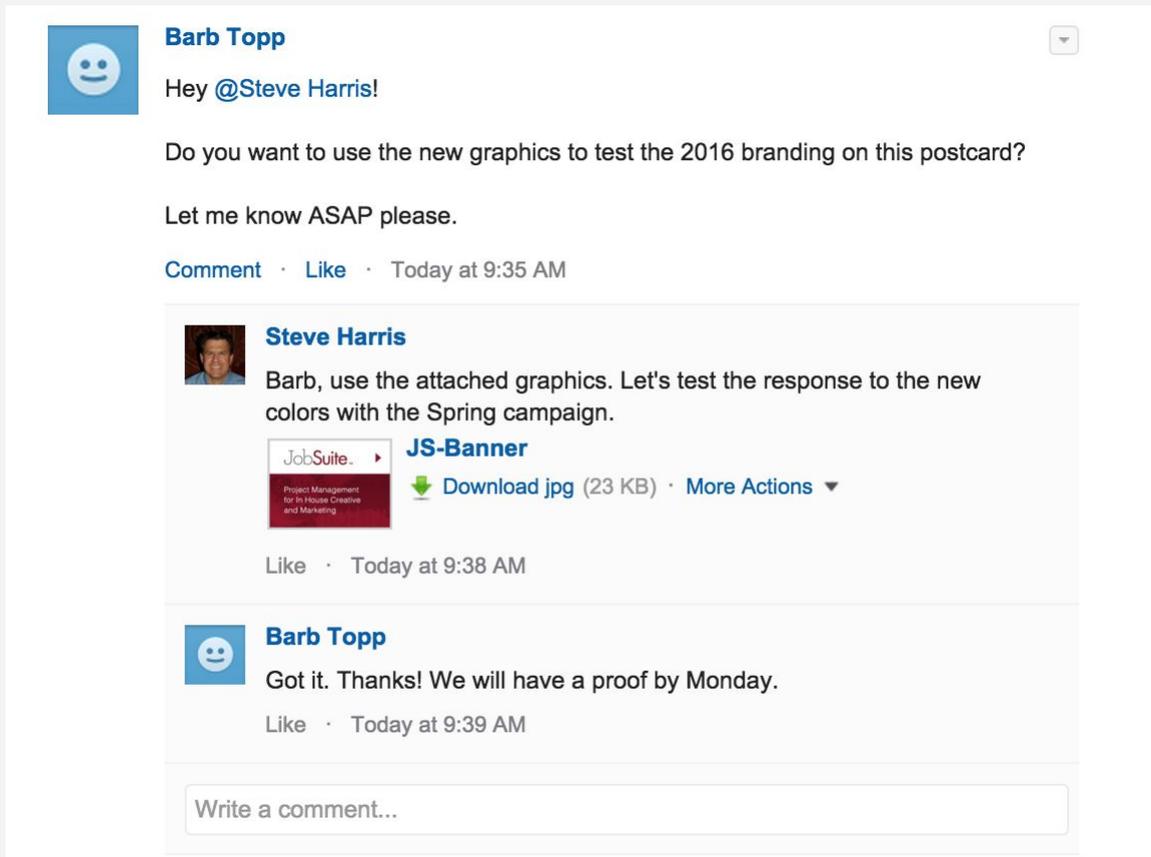
36

[View Report \(Requests by Month\)](#)

### Late Job Report

Average # of Days Late

7



**Barb Topp**  
Hey @Steve Harris!

Do you want to use the new graphics to test the 2016 branding on this postcard?

Let me know ASAP please.

[Comment](#) · [Like](#) · Today at 9:35 AM

**Steve Harris**  
Barb, use the attached graphics. Let's test the response to the new colors with the Spring campaign.

 **JS-Banner**  
[Download jpg \(23 KB\)](#) · [More Actions](#)

[Like](#) · Today at 9:38 AM

**Barb Topp**  
Got it. Thanks! We will have a proof by Monday.

[Like](#) · Today at 9:39 AM

Write a comment...

## Collaboration

Use Chatter to ask questions, request feedback, attach files, get approvals, and it's all saved with the Job!

# Why TrackIt?



- In business since 1996.
- Focused solely on creative project management software.
- We provide highly personalized service in a world in which most users are sent to forums for support.
- Founded by a Traffic Manager.



**Give us a call to chat about your Workflow!**

**Phone: 858-759-2558**

**email: [steve@jobsuite.net](mailto:steve@jobsuite.net)**