JOSH B. GREEN, M.D.
GOVERNOR
KE KIA'ĀINA

BONNIE KAHAKUI
ACTING ADMINISTRATOR

STATE OF HAWAII
STATE PROCUREMENT OFFICE

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 586-0554
email: state.procurement.office@hawaii.gov
http://spo.hawaii.gov
Twitter: @hawaiispo

November 20, 2023

TO:

Executive Departments/Agencies
Department of Education
School Facilities Authority
Hawaii Health Systems Corporation
Office of Hawaiian Affairs
University of Hawaii
Public Charter School Commission and Schools
House of Representatives
Senate
Judiciary

City and County of Honolulu
Honolulu City Council
Honolulu Board of Water Supply
Honolulu Authority for Rapid Transportation
County of Hawaii
Hawaii County Council
County of Hawaii-Department of Water Supply
County of Maui
Maui County Council
County of Maui-Department of Water Supply
County of Kauai
Kauai County Council
County of Kauai – Department of Water

FROM: Bonnie Kahakui, Acting Administrator

SUBJECT: **Change No. 48**
SPO Vendor List Contract No. 17-18
NASPO VALUEPOINT CLOUD SOLUTIONS
CH16012
Expires: September 15, 2026

The following change is made to the vendor list contract:

1. Add CVE Technologies Group Inc and CDW Government as fulfillment partners for Carahsoft Technology Corporation.

The current vendor list contract incorporating Change No. 48 is available on the SPO website: http://spo.hawaii.gov. Click on *Price and Vendor List Contracts* on the home page.

If you have any questions, please contact Matthew Chow at (808) 586-0577 or matthew.m.chow@hawaii.gov.

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STATE OF HAWAII
STATE PROCUREMENT OFFICE

SPO Vendor List Contract No. 17-18
Replaces SPO Vendor List Contract No. 13-16
Includes Change No. 48
Effective: 11/20/2023

THIS SPO PRICE/VENDOR LIST CONTRACT IS FOR AUTHORIZED BUSINESS ONLY

NASPO VALUEPOINT
CLOUD SOLUTIONS

(RFP Reference No. CH16012)
July 7, 2017 to September 15, 2026

INFORMATION ON NASPO VALUEPOINT

The NASPO ValuePoint Cooperative Purchasing Organization is a multi-state contracting consortium of state governments, including local governments, of which the State of Hawaii is a member. NASPO ValuePoint Purchasing Organization seeks to achieve price discounts by combining the requirements of multi-state governmental agencies, and cost-effective and efficient acquisition of quality products and services.

The State of Utah is the current lead agency and contract administrator for the NASPO ValuePoint Cloud Solutions contract. A request for competitive sealed proposals was issued on behalf of NASPO ValuePoint Cooperative Purchasing Organization and contracts were awarded to 32 qualified Contractors.

The purpose of this contract is to provide Software as a Service (SaaS), Platform as a Service (PaaS), and Infrastructure as a Service (IaaS). During the term of the contract, awarded vendors may request for inclusion of new and improved technology products pending approval from the Lead State Contract Administrator.

For additional information on this contract, visit the NASPO ValuePoint website at https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/.

PARTICIPATING JURISDICTIONS listed below have signed a memorandum of agreement with the SPO and are authorized to utilize this vendor list contract.

Executive Department/Agencies
Department of Education (DOE)
School Facilities Authority (SFA)
Hawaii Health Systems Corporation (HHSC)
University of Hawaii (UH)
Public Charter School Commission and Schools
Office of Hawaiian Affairs (OHA)
House of Representatives (House)
Senate
Judiciary

City & County of Honolulu (C&C of Honolulu)
Honolulu City Council
Honolulu Board of Water Supply
Honolulu Authority for Rapid Transportation (HART)
County of Hawaii
Hawaii County Council
County of Hawaii - Department of Water Supply
County of Maui
Maui County Council
County of Maui - Department of Water Supply
County of Kauai
Kauai County Council
County of Kauai - Department of Water

The participating jurisdictions are not required but may purchase from this vendor list contract, and requests for exception from the contract is not required. Participating jurisdictions are allowed to purchase from other contractors; however, HRS chapter 103D and the procurement rules apply to purchases using the applicable procurement method and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources is at the discretion of the participating jurisdiction.

POINT OF CONTACT. Questions regarding the products listed, ordering, pricing, and status should be directed to the contractor.

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Telephone	FAX	E-mail
Executive	Matthew Chow	586-0577	586-0570	matthew.m.chow@hawaii.gov
DOE	Procurement Staff	675-0130	675-0133	G-OFS-DOE-Procurement@k12.hi.us
SFA	Gaudencia "Cindy" Watarida	430-5531	n/a	cindy.watarida@k12.hi.us
HHSC	Nancy Delima	359-0994	n/a	ndelima@hhsc.org
OHA	Christopher Stanley	594-1833	594-1865	chriss@oha.org
UH	Karlee Hisashima	956-8687	956-2093	karlee@hawaii.edu
Public Charter School Commission and Schools	Danny Vasconcellos	586-3775	586-3776	danny.vasconcellos@spcsc.hawaii.gov
House	Brian Takeshita	586-6423	586-6401	takeshita@capitol.hawaii.gov
Senate	Carol Taniguchi	586-6720	586-6719	c.taniguchi@capitol.hawaii.gov

Jurisdiction	Name	Telephone	FAX	E-mail
Judiciary	Tritia Cruz	538-5805	538-5802	tritia.l.cruz@courts.hawaii.gov
C&C Honolulu	Procurement Specialist	768-5535	768-3299	bfspurchasing@honolulu.gov
Honolulu City Council	Kendall Amazaki, Jr.	768-5084	n/a	kamazaki@honolulu.gov
Honolulu City Council	Nanette Saito	768-5085	768-5011	nsaito@honolulu.gov
Honolulu Board of Water Supply	Procurement Office	748-5071	n/a	fn_procurement@hbws.org
HART	Dean Matro	768-6246	n/a	dean.matro@honolulu.gov
County of Hawaii	Diane Nakagawa	961-8440	n/a	Diane.Nakagawa@hawaiicounty.gov
Hawaii County Council	Diane Nakagawa	961-8440	n/a	Diane.Nakagawa@hawaiicounty.gov
County of Hawaii - Department of Water Supply	Ka'iulani L. Matsumoto	961-8050 ext. 224	961-8657	kmatsumoto@hawaiidws.org
County of Maui	Jared Masuda	463-3816	n/a	jared.masuda@co.maui.hi.us
Maui County Council	Marlene Rebugio	270-7838	n/a	marlene.rebugio@mauicounty.us
County of Maui - Department of Water Supply	Kenneth L. Bissen	270-7684	270-7136	ken.bissen@co.maui.hi.us
County of Kauai	Ernest Barreira	241-4295	241-6297	ebarreira@kauai.gov
Kauai County Council	Codie Tabalba	241-4193	241-6349	ctabalba@kauai.gov
County of Kauai - Department of Water	Christine Erorita	245-5409	245-5813	cerorita@kauaiwater.org

USE OF PRICE & VENDOR LIST CONTRACTS BY NONPROFIT ORGANIZATIONS. Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price & vendor lists contracts.

A listing of these nonprofit organizations is available at the SPO website: http://spo.hawaii.gov.
Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.*

If a nonprofit wishes to purchase from a SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor, i.e., participation must be mutually agreed upon. A Contractor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a SPO price or vendor list Contractor(s).

CONTRACTORS. The authorized contractors are listed in this vendor list contract. They have signed a Master Agreement with the State of Utah and a Participating Addendum with the Hawaii State Procurement Office.

Contractor Name	Master Agreement No.
Armedia, LLC	AR3087
AskReply Inc dba B2Gnow	AR3088
Calibre Systems, Inc.	AR3089
Capgemini America Inc	AR3090
Carahsoft Technology Corporation (Carahsoft)	AR2472
CherryRoad Technologies, Inc. (CherryRoad)	AR2476
Dell Marketing L.P.	AR2495
DLT Solutions	AR2480
EC America Inc	AR2496
Environmental System Research Institute, Inc. (ESRI)	AR2482
Gainwell Technologies LLC	AR3094
Hewlett Packard Enterprise Company	AR3104
Insight Public Sector, Inc. (Insight)	AR2485
International Business Machines Corp	AR3107
Kyndryl Inc	AR3710
Oracle America Inc	AR2487
SHI International Corp	AR2488
Unisys Corporation	AR2492

VENDOR CODES for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Vendor List Contract No. 17-18. *No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.*

PURCHASING CARD (pCard). The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, HHSC, OHA, and UH, for orders totaling less than $2,500. For purchases of $2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

Note: Vendors may not impose a transaction fee for pCard transactions.

PURCHASE ORDERS may be issued for purchases of $2,500 or more and for vendors who either do not accept the pCard, or set minimum order requirements before accepting the pCard.

SPO VL Contract No. 17-18 & **MASTER AGREEMENT NO.** shall be typed on purchase orders issued against this vendor list contract**.** For pCard purchases, the SPO VL Contract No. 17-18 shall be notated on the appropriate transaction document.

LEASE AGREEMENTS are not allowed under this contract.

STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE shall not exceed the following rates if seller elects to pass on the charges to its customers.

COUNTY	COUNTY SURCHARGE TAX RATE	STATE GET	MAX PASS-ON TAX RATE	EXPIRATION DATE OF SURCHARGE TAX RATE
C&C OF HONOLULU	0.50%	4.0%	4.7120%	12/31/2030
HAWAII	0.50%	4.0%	4.7120%	12/31/2030
COUNTY OF MAUI (including Molokai and Lanai)	0.0%	4.0%	4.1666%	No county surcharge
KAUAI	0.50%	4.0%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on state general excise (GE) tax or Use tax may be visibly passed on but is not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation's website at http://tax.hawaii.gov/geninfo/countysurcharge.

PAYMENTS are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard.

COMPLIANCE PURSUANT TO HRS §103-53. All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than $25,000.

VENDOR AND PRODUCT EVALUATION form, SPO-012, for the purpose of addressing concerns on this vendor list contract, is available to agencies at the SPO website: http://spo.hawaii.gov. Click on *Forms* on the home page.

PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website: http://spo.hawaii.gov. Click on *Price & Vendor List Contracts* on the home page.

EMERGENCY PURCHASE. The FEMA special provisions have been added to the contract to allow departments/agencies to make purchases during a declared disaster and seek FEMA reimbursement during a declared emergency. For more information, please visit: https://spo.hawaii.gov/for-state-county-personnel/disaster-preparedness-procurement/femareimbursement/. The following Contractors have agreed to the FEMA special provisions:

- AskReply, Inc. dba B2Gnow
- EC America, Inc.

DEFINITIONS

Infrastructure as a Service (IaaS) is defined the capability provided to the end user to provision processing, storage, networks, and other fundamental computing resources where the consumer is able to deploy and run arbitrary software, which can include operating systems and applications. The end user does not manage or control the underlying cloud infrastructure but has control over operating systems, storage, deployed applications; and possibly limited control of select networking components (e.g. host firewalls).

Platform as a Service (PaaS) is defined as the capability provided to the consumer to deploy onto the cloud infrastructure end user created or-acquired applications created using programming languages and tools supported by the provider. This capability does not necessarily preclude the use of compatible programming languages and tools supported by the provider. This capability does not necessarily preclude the use of compatible programming languages, libraries, services, and tools from other sources. The end user does not manage or control the underlying cloud infrastructure including, network, servers, operating systems, or storage, but has control over the deployed applications hosting environment configurations.

Service Level Agreement (SLA) means the SLA obligations the service provider publishes in its service terms or a written agreement between both the Purchasing Entity and the Contractor that is subject to the terms and conditions and relevant Participating Addendum unless otherwise expressly agreed in writing between the Purchasing Entity and the Contractor. SLA's should include: (1) the technical service level performance promises, (i.e. metrics for performance and intervals for measure), (2) description of service quality, (3) identification of roles and responsibilities, (4) remedies, such as credits, and (5) an explanation of how remedies or credits are calculated and issued.

Software as a Service (SaaS) is defined as the capability provided to the consumer to use the service providers, Contractor's or third party applications available in the service provider's marketplace running on a Contractor's infrastructure (commonly referred to as "cloud infrastructure). The applications are accessible from various client devices through a thin client interface such as a Web browser (e.g., Web-based email), or a program interface. The consumer does not manage or control the underlying cloud infrastructure including network, servers, operating systems, storage, or even individual application capabilities, with the possible exception of limited user-specific application configuration settings.

Fulfillment Partner means a third-party contractor qualified and authorized by Contractor, and approved by the Participating State under a Participating Addendum, who may, to the extent authorized by Contractor, fulfill any of the requirements of this Master Agreement including but not limited to providing Solutions under this Master Agreement and billing Customers directly for such Solutions.

Note: Value Added Services was included in the solicitation which includes but not limited to Maintenance Services, Deployment Services, Consulting/Advisory Services, State of Work Services, Partner Services and Training Deployment Services. Agency may view value added services in the vendor's NASPO portfolio.

MASTER AGREEMENT OVERVIEW

Data Security

- Cloud Security Alliance recommendations were incorporated into the RFP requirements.
    - Must meet NIST characteristics (i.e. be a true cloud service provider)
    - Must meet security requirements, which leverage the following cloud-focused security frameworks:
        - CSA STAR
        - ISO/IEC 27017
        - NIST SP 800-53 (basis for FedRAMP)

Data classification: 1st step in determining the security controls. CIO's should consider:

- Understand the Breach Notification Laws (for PII or personally identifiable information) in your jurisdiction – 47 out of 50 States have this laws (exceptions are Alabama, New Mexico, South Dakota).
- Determine the sensitivity of the data and if PII is involved
- Risk level set by consequences of exposure
- Most frameworks use three tier classification model (e.g. Low, Medium, High; Official, Secret, Top Secret)

Data Classification and Security Controls

- Understand the customer's responsibilities (e.g. for IaaS and PaaS, customer defines requirement for encryption)
- Leverage industry standard certifications to demonstrate compliance for cloud security controls, use information from Cloud Security Alliance tools to short-list vendors. Review may not comply with the specific controls that your organization needs.
- Identify specific controls and request additional certifications to comply with privacy requirements when PII is involved (for example ISO/IEC 27018).

Using Cloud Security Alliance Tools

- Cloud Controls Matrix (CCM) – security controls framework for cloud.
- Consensus Assessment Initiative Questionnaire (CAIQ) assessment tool based on CCM.
- CSA STAR (Security, Trust and Assurance Registry) - provider Assurance Program. Leverages CCM & CAIQ as its foundation.

Nail Your Business Case

- SLA Must Be Complete. – No Gray Areas! Understand the application and what is in scope and out of scope.
- Clarify Ownership of Tasks and Deliverables – essential for IaaS and PaaS.
- Do not rely on Generic Definitions
- Document Business Value Expectations
- Define Cost to Manage Risk and Quality (Security, Archiving, Backup, DR as related to the application)

SLA's

- The Master Agreement include SLA's that outline security controls the Contractor employs specific to the data they are prepared to handle.

- The CIO needs to evaluate each Master Agreement receiving a service category award (SaaS, PaaS, or IaaS) in order to compare services and security standards before making a determination as to which Contractor's cloud solution and security controls best meets their program objectives and state laws.

SLA Cannot Be An Afterthought

- Link to organizations SMART Objectives: Specific, Measurable, Actionable, Relevant and Time-Bound.
- Review SLA(s) and Terms and Conditions included in the ValuePoint-Utah Master Agreement for service commitments, remedies, and penalties. Ensure SLA(s) align with organizational SMART objective and business needs.
- Closely evaluate all Terms and Conditions for SLA(s) exclusions.
- Consider review process for adjustments to SLA(s) over time.

Recommendations

- Clearly define the scope and objectives of your cloud application. Align with expectations of key stakeholders.
- Transition planning must be a part of your strategy.
- Evaluate the comprehensiveness and achievability of the transition plan.
- Jointly manage the transition plan and escalate issues before they become risks.
- Measure and proactively manage transition processes to achieve success.

Download the Engagement Addendum (EA) and Service Level Agreement (SLA):
https://spo.hawaii.gov/wp-content/uploads/2020/08/17-18_EA-SLA.docx

Information to input on the EA & SLA can be found on the contractor's information page.

CONTRACTOR INFORMATION

Armedia, LLC

Utah Contract Number: AR3087
PaaS and SaaS
Contact: James Bailey
Address: 6354 Walker Lane, Suite 500, Alexandria VA 22310
Phone: (703) 272-3270
Fax: (703) 935-3030
Email: james.bailey@armedia.com

Payment Information

Armedia, LLC
8221 Old Courthouse Rd Ste 300
Vienna, VA 22182
Vendor Code: 354678-00

To review "Armedia, LLC" *Master Agreement*, *Pricing*, and *SLA's*, go to:
https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/armedia/

For *Master Agreement* click on "Armedia – Master Agreement"

For *Pricing,* click on "Armedia - Product Catalog"

For *SLA's* go to pages 81 to 83 in the Master Agreement.

AskReply, Inc. dba B2Gnow

Utah Contract Number: AR3088
SaaS
Contact: Frank Begalke
Address: 725 West McDowell Rd, Phoenix, AZ 85007
Phone: (602) 325-9277
Fax: (866) 892-2913
Email: feb@b2gnow.com

Payment Information

725 W McDowell Rd
Phoenix, AZ 85007-1727
Vendor Code: 341140-00

To review "B2Gnow" *Master Agreement*, *Pricing*, and *SLA's*, go to:
https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/askreply-inc-dba-b2gnow/

For *Master Agreement* click on "B2Gnow – Master Agreement"

For *Pricing,* click on "B2Gnow - Product Catalog"

For *SLA's* go to pages 66 to 70 in the Master Agreement.

Calibre Systems, Inc.

Utah Contract Number: AR3089
SaaS
Contact: Reilly Schladt
Title: Contracts Administrator
Address: 6361 Walker Lane Suite 500 Alexandria, VA 22310
Phone: (703) 797-8990
Fax: (703) 797-8501
Email: Contracts@calibresys.com

Payment Information

Calibre Systems Inc
Attn: Accounts Receivable
6361 Walker LN STE 1100
Alexandria, VA 22310-3252
Vendor Code: 354426-00

To review "Calibre Systems, Inc" *Master Agreement*, *Pricing*, and *SLA's*, go to:
https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/calibre-systems-inc/

For *Master Agreement* click on "Calibre Systems, Inc. – Master Agreement.pdf"

For *Pricing,* click on "Calibre Systems, Inc. Product Catalog"

For *SLA's* go to pages 95 to 113 in the Master Agreement.

Capgemini America, Inc.

Utah Contract Number: AR3090
PaaS, IaaS, and SaaS
Contact: Cyndi Gibson
Address: 3475 Piedmont, NE, Suite 1400, Atlanta, GA 30305
Phone: (713) 240-2013
Email: cyndi.gibson@capgemini.com

Payment Information

Capgemini America Inc
C/O Bank of America
12663 Collection Center Dr
Chicago, IL 60693
Vendor Code: 340449-01

To review "Capgemini America, Inc" *Master Agreement*, *Pricing*, and *SLA's*, go to:
https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/capgemini-america-inc/

For *Master Agreement* click on "Capgemini America, Inc. – Master Agreement.pdf"

For *Pricing,* click on "Capgemini America Pricing"

For *SLA's* go to pages 27-28 in the Master Agreement.

Carahsoft Technology Corporation

Utah Contract Number: AR2472
PaaS, IaaS, and SaaS
Contact: Jack Dixon
Address: 1860 Michael Faraday Drive, Suite 100 Reston, VA 20190
Phone: (703) 230-7545
Email: jack.dixon@carahsoft.com

Payment Information

Carahsoft Technology Corp.
11493 Sunset Hills Rd #100
Reston, VA 20190
Attn: Karina Woods
Vendor Code: 302764-01

To review "Carahsoft Technology Corporation" *Master Agreement*, *Pricing*, and *SLA's*, go to: https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/carahsoft-technology-corporation/

For *Master Agreement* click on "Carahsoft Technology – Master Agreement.pdf"

For *Pricing,* click on "Carahsoft – Price List."

For *SLA's* go to pages 125 to 135 in the Master Agreement.

For price quotes, contact Carahsoft Technology Corporation or its authorized fulfillment partners. Payments are made to Carahsoft Technology Corporation or its authorized fulfillment partners.

Fulfillment Partner(s) and Payment Information

World Wide Technology LLC
PO Box 957653
Saint Louis, MO 63195
Vendor Code: 354739-00
Contact: Carol Harting (Hawaii NASPO)
Phone: (314) 995-6103 and (808) 533-5705
Email: carol.harting@wwt.com and Hawaii.NASPO@wwt.com

Optiv Security Inc
1144 15th Street, Suite 2900
Denver, CO 80202
Vendor Code: 340314-00
Jenny Ramirez
(720) 341-3473
Email: Jenny.Ramirez@optiv.com

PACXA
Attn: DSD Lockbox
PO Box 1120
Honolulu, HI 96807-1120
Vendor Code: 220122-03
Ricky Zheng
ricky@vpls.com
808-369-1051

CDW Government
75 Remittance Drive, Suite 1515
Chicago, IL 60675-1515
Vendor Code: 261475-00
Name: Ann Reeves
Email: ann.reeves@cdwg.com
Phone: (813) 804-5352

CVE Technologies Group Inc
PO Box 27957
Salt Lake City, UT 84127-0957
Vendor Code: 358646-00
Name: John Lee
Email: john.lee@CVE.com
Phone: 801-908-4171

CherryRoad Technologies, Inc.

Utah Contract Number: AR2476
PaaS, IaaS, and SaaS
Contact: Tom Heldt
Title: Executive Vice President
Phone: (317) 847-9123
Email: THeldt@cherryroad.com

Payment Information

CherryRoad Technologies Inc
6 Upper Pond Rf., 2nd FLR
Parsippany, NJ 07054
Vendor Code: 341362-01

To review "CherryRoad Technologies, Inc." *Master Agreement*, *Pricing*, and *SLA's*, go to:
https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/cherryroad-technologies-inc/

For *Master Agreement*, click on "Cherryroad – Master Agreement.pdf"

For *Pricing*, click on "CherryRoad – Price File.

For *SLA's* go to Section 6, Technical Response, pages 52 to 53 in the Master Agreement.

Dell Marketing L.P.

Utah Contract Number: AR2495
PaaS and SaaS

Payment Information

Dell Marketing LP
C/O Dell USA LP
PO Box 910916
Pasadena, CA 91110-0916
Vendor Code: 231746-11

To review "EMC Corporation" *Master Agreement*, *Pricing*, and *SLA's*, go to:
https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/dell-marketing/

https://www.dell.com/en-us/dt/apex/cloud-services/index.htm

For *Master Agreement* click on "EMC - Master Agreement.pdf"

For *Pricing* click on "Dell – Price Catalog".

For *SLA's* go to the Master Agreement.

Dell Technologies Sales Team

Contact: Walter Eccles
Account Executive - State of HI and Counties
Phone: (808)222-1472
Email: Walter.Eccles@Dell.com

Contact: Mariah Whittet
Inside Account Manager
Phone: (512) 513 0790
Email: Mariah.Whittet@Dell.com

Contact: Ashley Salinas
Contract Program Manager - West
Phone:512-542-1237
email: A.Salinas@Dell.com

Contact: Mathew Chun
DCSE – Enterprise Engineer
Phone: 808-351-9140
Email: matthew.chun@dell.com

For price quotes, contact Dell's authorized fulfillment partners. Payments are made to Dell's authorized fulfillment partners.

Fulfillment Partner(s) and Payment Information

DK Tech Solutions
3340 Pacific Heights Rd, Honolulu, HI 96813
Vendor Code: 36104900
Attn: Jeff Kakinami
Phone: (808) 392-0557
Email: jeff@dktechsolutions.com

vCore Technology Partners LLC
1355 N. Scottsdale Road, Suite 140
Scottsdale, AZ 85257
Vendor Code: 347724-00
Attn: Emily Johnson
Phone: (808) 388-7707
Email: emily.johnson@ahead.com

DLT Solutions

Utah Contract Number: AR2480
PaaS, IaaS, and SaaS
Contact: Adam Pritchard
Phone: (703) 773-8988
Email: programmanagement@dlt.com

Payment Information

DLT Solutions, LLC dba DLT Solutions
PO Box 743359
Atlanta, GA 30374-3359
Vendor Code: 259039-00

To review "DLT Solutions" *Master Agreement*, *Pricing*, and *SLA's*, go to:
https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/dlt-solutions/

For *Master Agreement*, click on "DLT Solutions – Master Agreement.pdf"

For *Pricing*, click on "DLT – Price Catalog."

Fulfillment Partner(s) and Payment Information

New Tech Solutions Inc
4179 Business Center Dr.
Fremont, CA 94538
Vendor Code: 366451-00
Contact: Vijay Kumar
Phone: (510) 353-4070 X 312
Email: vijay@ntsca.com

EC America Inc

Utah Contract Number: AR2496
IaaS
Contact: Chauncey Kehoe
Title: Contract Manager
Address: 8444 Westpark Drive Suite 200
McLean, VA 22102
Phone: (703) 639-1565
Email: SLED@immixGroup.com

Payment Information

EC America Inc
PO Box 412190
Boston, MA 02241-2190
Vendor Code: 35871200

To review "EC America Inc" *Master Agreement*, *Pricing*, and *SLA's*, go to:
https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/ec-america-inc-subsidiary-of-immixgroup-inc/

For *Master Agreement* click on "immixGroup - Master Agreement.pdf"

For *Pricing* click on "EC America Appendix C Cost Proposal (Updated May 2021)".

For *SLA's* go to the EC America, Amendment 1 and EC America, Amendment 2.

Environmental Systems Research Institute Inc (ESRI)

Utah Contract Number: AR2482
PaaS, IaaS, and SaaS
Contact: Dave Sweeney
Title: Contracts Manager
Address: 380 New York Street Redlands, CA 92373
Phone: (909) 369-7905
Email: NASPO-AR2482-Admin@esri.com

Payment Information

Environmental Systems Research Institute, Inc.
File 54630
Los Angeles, CA 90074-4630
Vendor Code: 210770-00

To review "ESRI" *Master Agreement*, *Pricing*, and *SLA's*, go to: https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/environmental-systems-research-institute-inc-esri/

For *Master Agreement*, click on "ESRI – Master Agreement"

Pricing is listed on the NASPO website.

For *SLA's* go to pages 35 to 39 in the Master Agreement.

Gainwell Technologies LLC

Utah Contract Number: AR3094
PaaS and IaaS
Contact: Manny Fernandez
Address: 1950 Opportunity Way, Ste 1300,
Reston VA 20190
Phone: (407) 462-4940
Email:
manuel.fernandez@gainwelltechnologies.com

Payment Information

Gainwell Technologies, LLC
PO Box 825407
Philadelphia, PA 19182-5407
Vendor Code: 357870-00

To review "Gainwell" *Master Agreement*, *Pricing*, and *SLA's*, go to:
https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/gainwell-technologies-llc/

For *Master Agreement*, click on "DXC – Master Agreement"

Pricing is listed on the NASPO website.

For *SLA's* go to pages 63 to 68 in the Master Agreement.

Hewlett Packard Enterprise

Utah Contract Number: AR3104
PaaS, IaaS, and SaaS
Contact: Nancy Schwarz: (480) 636-0267
State, Local and Education Contract Management
Address: 6443 S Wilson St Tempe, AZ 85283
Phone: (408) 636-0267
Email: nancy.schwarz@hpe.com

To review "Hewlett Packard Enterprise" *Master Agreement*, *Pricing*, and *SLA's*, go to: https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/hewlett-packard-enterprise-company/

For *Master Agreement* click on "HPE - Master Agreement"

For *Pricing*, go to Attachment C – Cost Schedule, in the Master Agreement.

For *SLA's* go to Section 8.12.2, page 110 in the Master Agreement.

For price quotes, contact HPE's authorized fulfillment partners.
Payments are made to HPE's authorized fulfillment partners.

Fulfillment Partner(s) and Payment Information

PC Specialists, dba Technology Integration Group (TIG)
1003 Bishop Street, Ste #1250
Honolulu, HI 96813
Vendor Code: 25604801
Contact: Mary Manalo
Phone: (808) 524-6652 x1560
Email: Mary.manalo@tig.com

CBTS dba Hawaiian Telcom Services Company Inc
1177 Bishop St
Honolulu, HI 96813
Attn: Ron Nemecek
Phone: (216) 789-6782
Email:
Ronald.nemecek@cbts.com

PACXA
500 Ala Moana Blvd, Ste 4200
Honolulu, HI 96813
Vendor Code: 22012201
Attn: Susan Ueno
Phone: (808) 791-5970
Email:
susan.ueno@pacxa.com

SD3IT
1050 Queen Street, Ste 100
Honolulu, HI 96814
Vendor Code: 35831600
Attn: Darren Heresa
Phone: (808) 800-2442
Email:
Darren.heresa@sd3it.com

VPLS Solutions LLC
600 W 7th Street, Ste 510
Los Angeles, CA 90017
Attn: Mike Wysocki
Phone: (808) 369-1000
Email:
mwysocki@vplssolutions.com

Insight Public Sector, Inc.

Utah Contract Number: AR2485
PaaS, IaaS, and SaaS

Primary Point of Contact
Name: Ron Walters
Toll-Free Phone: (800) Insight
Direct Phone: (937) 415-9463
Fax No.: (480) 760-9488
Email: TeamHawaii@insight.com

Secondary Point of Contact
Name: Brandon Marvel
Direct Phone: (501) 505-4599
Fax No.: (480) 760-9488
Email: brandon.marvel@insight.com

Payment Information

Insight Public Sector, Inc.
P.O. Box 731072
Dallas, TX 75373-1072
Vendor Code: 283656-00

To review "Insight Public Sector" *Master Agreement*, *Pricing*, and *SLA's*, go to: https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/insight-public-sector-inc/

For *Master Agreement*, click on "Insight Public Sector – Master Agreement"

For *Pricing,* click on "Insight Price Catalog" and for professional services "Insight Public Sector – Attachment C Cost Proposal Rates 1-11-19."

For *SLA's* go to pages 6-109 to 6-113 in the Master Agreement.

To find Insight's partners, go to link https://naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/insight-public-sector-inc/, Pricing Documents, Insight Price Catalog, Providers tab.

International Business Machines Corp. (IBM)

Utah Contract Number: AR3107
PaaS, IaaS, and SaaS
Address: 6303 Barfield Road NE,
Sandy Springs, GA 30328
Contact: Eric Rice
Contract Sales Manager
Phone: (859)-221-7266
Email: erice2@us.ibm.com

For NASPO Contract questions:
Contact: Karen Schneider (720-397-5563)
NASPO Program Manager
kasch@us.ibm.com

To review "IBM" Master Agreement go to:
https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/ibm-corporation/

For Master Agreement, click on "IBM – Master Agreement"

For *Pricing*, go to Attachment C – Cost Schedule, in the Master Agreement.

For *SLA's* go to Section 8.10.2 on page 125 in the Master Agreement.

For price quotes, contact IBM's authorized fulfillment partners.
Payments are made to IBM's authorized fulfillment partners.

Fulfillment Partner(s) and Payment Information

Sirius Computer Solutions, Inc
10100 Reunion Place, Ste 500
San Antonio, TX 78216
Vendor Code: 30172201
Contact: Phyllis Byrd
Phone: (210) 369-0617
Email: phyllis.byrd@siriuscom.com

Payment Information

IBM Corporation
PO Box 676673
Dallas, TX 75267-6673
Vendor Code: 277567-01

Kyndryl Inc

Utah Contract Number: AR3710
IaaS
Address: 733 Bishop Street, Makai Tower
Suite 2340 Honolulu, HI 96813
Contact: Zubin Menon
Client Executive
Phone: (808) 383-1466
Email: zubin.menon@kyndryl.com

Payment Information

Kyndryl, Inc
PO Box 735919
Dallas, TX 75373-5919
Vendor Code: 359411-01

To review "Kyndryl" Master Agreement and Pricing go to:
https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/kyndryl/

For Master Agreement, click on "Kyndryl – Master Agreement"

Oracle America, Inc.

Utah Contract Number: AR2487
PaaS, IaaS, and SaaS
Contact: Russel Buetow
Title: Regional Manager
Phone: (949) 275-1907
Email: russel.buetow@oracle.com

Contact: Michael Smith
Title: Regional Vice President
Phone: (619) 955-0802
Email: Michael.w.smith@oracle.com

Payment Information

Oracle America, Inc.
PO Box 44471
San Francisco, CA 94144-4471
Vendor Code: 315267-00

To review "Oracle America, Inc." *Master Agreement*, *Pricing*, and *SLA's*, go to:
https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/oracle-cloud-solutions/

For *Master Agreement* click on "Oracle - Master Agreement"

For *Pricing*, go to Attachment C – Cost Schedule, in the Master Agreement.

For *SLA's* go to Section 8.12.2, page 82 in the Master Agreement.

For price quotes, contact Oracle America Inc authorized fulfillment partners. Payments are made to Oracle America Inc or its authorized fulfillment partners.

Fulfillment Partner(s) and Payment Information

Pacxa
Attn: DSD Lockbox
PO Box 1120
Honolulu, HI 96807-1120
Vendor Code: 220122-03
Contact: Scott Watanabe
Phone: (808) 349-2114
Email: scott.watanabe@pacxa.com

Mythics LLC
4525 Main St, Ste 1500
Virginia Beach, VA 23462-3398
Vendor Code: 328066-00
Ryan Williams
Phone: (757) 506-6306
Fax: (757) 412-1060
Email: rwilliams@mythics.com

SHI International Corp.

Utah Contract Number: AR2488
PaaS, IaaS, and SaaS
Hawaii Account Executive – Pete Kim
Phone No.: (808) 354-1712
Email: Pete_Kim@shi.com
Please cc: TeamHawaii@shi.com for timely response.

Payment Information

SHI International Corp.
P.O. Box 952121
Dallas, TX 75395-2121
Vendor Code: 319284-00

To review "SHI International Corp." *Master Agreement*, *Pricing*, and *SLA's*, go to:
https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/shi-international-corp/

For *Master Agreement* click on "SHI Master Agreement.pdf"

For *Pricing* click on "SHI – Price and Product Catalog 2-2018".

For *SLA's* go to Section 8.10, pages 113 to 114 in the Master Agreement.

Unisys Corporation

Utah Contract Number: AR2492
PaaS, IaaS, and SaaS
Contact: Henry "Johnny" Rowland
Title: NASPO Program Leader
Phone: (770) 294-2665
Email: henry.rowland@unisys.com

Payment Information

Unisys Corporation
99865 Collections Center Drive
Chicago, IL 60693
Vendor Code: 203268-01

To review "Unisys Corporation" *Master Agreement*, *Pricing*, and *SLA's*, go to:
https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/unisys-corporation/

For *Master Agreement*, click on "Unisys – Master Agreement.pdf"

For *Pricing*, click on "Unisys – Price Catalog.

Unisys does not have a standardized *SLA* document. SLA's are defined by the business solution and negotiated to the specific service.

INSTRUCTIONS

HOW TO UTILIZE THIS

VENDOR LIST CONTRACT FOR:

INSTRUCTIONS
FOR
EXECUTIVE DEPARTMENTS/AGENCIES

1. Requesting agency are required to contact their IT Coordinator for instructions and assistance with procuring Cloud Solutions from one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. Prior approval of an IT Spend Request form according to agency procedures is required, including approvals by the Chief Information Officer (CIO), and Projects Advisory Committee, if applicable. For additional questions, contact OETS IT Governance staff via email at ets.itg@hawaii.gov.

3. Requesting agency should obtain one (1) price quote from one of the authorized vendors for procurements up to $50,000. For procurements more than $50,000, two (2) or more price quotes are required from two different authorized vendors.

4. When utilizing this vendor list contract, awards for Value-Added Services (e.g., consulting services pre- and post-implementation) shall not exceed $100,000.00 per year and the contract term shall not exceed three (3) years, unless requesting agencies receive written approval by the CIO. Agencies may utilize the GSA Schedule 70 Contracts for IT Services only, or conduct an applicable procurement method and its procedures, such as small purchases, competitive sealed bidding or competitive sealed proposals pursuant to HRS chapter 103D.

5. The requesting agency shall award based on lowest price. If the lowest price does not meet the agency's specification and operational requirements, the award may be made to the authorized vendor whose offer represents the best value to the agency with a completed form SPO-010. The completed SPO-010 is kept in the procurement file.

   Best value means the most advantageous offer determined by evaluating and comparing all relevant criteria in addition to price so that the offer meeting the overall combination that best services the agency is selected. These criteria may include, in addition to others, the total cost of ownership, performance, history of the vendor, quality of goods, services, delivery and proposed technical performance.

6. Requesting agency should work with the awarded authorized vendor in drafting an Engagement Addendum/Statement of Work (EA/SOW) and Service Level Agreement (SLA).

7. Vendor List Contract No. 17-18 will provide instructions on how to download the EA/SOW and SLA.

8. Requesting agency should coordinate the execution of the EA/SOW and SLA in the following order:
   - Contractor signs the EA/SOW and SLA;
   - CIO signs the EA/SOW and SLA; and
   - Agency/Entity procurement officer with authority to execute contracts signs the EA/SOW and SLA.

9. Requesting agency:
   - Retains original EA/SOW and SLA;
   - Emails copy of the completed executed EA/SOW and SLA to: state.procurement.office@hawaii.gov and the Contractor within three (3) working days.

Douglas Murdock (Dec 15, 2022 11:12 HST) Dec 15, 2022 — Douglas Murdock / Chief Information Officer

CIO or Designee Signature / Date — Print Name / Job Title

TTO

INSTRUCTIONS
FOR
DEPARTMENT OF EDUCATION

1. School/offices are required to contact the Assistant Superintendent of the Office of Information Technology Services (OITS) or designee, for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18. OITS may be reached at (808) 586-3307.

2. ~~OTIS~~ OITS should work with the requesting school/office and selected authorized vendor listed in Vendor List Contract No. 17-18 in drafting an Engagement Addendum (EA) and Statement of Work (SOW).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

4. ~~OTIS~~ OITS should notify the Procurement and Contracts Branch (PCB) to coordinate the completion and execution of the EA and SOW with the selected authorized vendor in the following order:

   - Contractor signs EA;
   - CIO signs the EA; and
   - Agency/Entity Procurement Officer with authority to execute contracts signs the EA.

5. After EA and SOW is completed and executed, PCB shall:

   - Retains original contract;
   - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov, to the Contractor, ~~OTIS~~ OITS and requesting school/office within three (3) working days.

6. For questions, contact the Procurement Staff at (808) 675-0130 or doeprocure@notes.k12.hi.us.

Christine J Shaw 7/5/17
CIO or Designee Signature / Date

Christine Shaw, Acting Asst. Supt.
Print Name / Job Title

INSTRUCTIONS
FOR
OFFICE OF HAWAIIAN AFFAIRS

1. Requestor is required to contact ISRM Manager with the Office of Hawaiian Affairs for assistance in recommending one of the authorized vendors listed in Vendor List Contract No. 17-18. Tiger Li, ISRM Manager, contact information is (808) 594-1792, (808) 347-9229 or tigerl@oha.org.

2. Prior approval for IT related equipment or service shall be obtained via the submission of the OHA Purchase Requisition by ISRM.

3. Procurement shall coordinate with the ISRM Manager to obtain a price quote from the authorized vendors for procurement.

4. Procurement Unit shall coordinate with the ISRM Manager for completion and execution of the Engagement Addendum (EA) and Statement of Work (SOW) with the selected authorized vendor.

5. The requesting agency shall award based on lowest price. If the lowest price does not meet the agency's specification and operational requirements, the award may be made to the authorized vendor whose offer represents the best value to the agency.

6. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

7. Procurement Unit shall coordinate the execution of the EA and SOW in the following order:
   - Contractor signs EA;
   - CEO signs the EA; and
   - CPO, HOPA or Designee with authority to execute contracts signs the EA.

8. OHA Corporate Counsel:
   - Retains original contracts

9. Procurement Unit:
   - Emails copy of the completed executed EA and SOW to: stateprocurement.office@hawaii.gov, to the Contractor, within three (3) working days.

10. For questions, Contact Phyllis Ono-Evangelista, Procurement Manager at (808) 594-1833 or at phylliso@oha.org.

5/29/18
Designee Signature / Date

Lisa A. Victor
Its Ka Pou Nui, Chief Operating Officer

5/29/18
Designee Signature / Date

Kamana'opono M. Crabbe, Ph. D
Its Ka Pouhana, CEO

INSTRUCTIONS
FOR
UNIVERSITY OF HAWAII

1. Requestors are required to contact their department IT Coordinator for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. UH Department should work with the selected authorized vendor in drafting an Engagement Addendum (EA) and Statement of Work (SOW), then submit to the UH Office of Procurement and Real Property Management (OPRPM).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

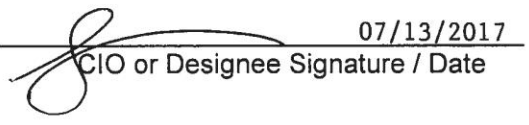
4. OPRPM should coordinate the execution of the EA and SOW in the following order.

    - Contractor signs EA;
    - CIO signs the EA; and
    - Procurement Officer with authority to execute contracts signs the EA.
        - Departmental Fiscal Authority (FA) can sign to execute contract if the total amount is less than $25,000 and falls within the FA's purchasing authority limit.
        - OPRPM will execute contract if the total amount is greater than $25,000 or exceeds the departmental FA's limit.

5. Procurement Officer that executes contract:

    - Retains original contract;
    - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov and to the Contractor within three (3) working days.

6. For questions, contact Matthew Chow at (808) 956-2765 or chowmatt@hawaii.edu.



07/13/2017
CIO or Designee Signature / Date

Garret T. Yoshimi
Vice President for IT and CIO
Print Name / Job Title

INSTRUCTIONS
FOR
HOUSE OF REPRESENTATIVES

1. Requestor is required to contact Brian Takeshita, House Chief Clerk, with the House of Representatives at (808) 586-6400 or takeshita@capitol.hawaii.gov for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. Brian Takeshita should work with the selected authorized vendor in drafting an Engagement Addendum (EA) and Statement of Work (SOW).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

4. Brian Takeshita should coordinate the execution of the EA and SOW in the following order.

    - Contractor signs EA;
    - Craig Nakahara, Information Resources Coordinator signs the EA; and
    - Agency/Entity procurement officer with authority to execute contracts signs the EA.

5. Brian Takeshita:

    - Retains original contract;
    - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov and to the Contractor within three (3) working days.

6. For questions, contact Brian Takeshita at (808) 586-0400 or takeshita@capitol.hawaii.gov.

Brian L. Takeshita 8/1/17
CIO or Designee Signature / Date

Brian L. Takeshita / Chief Clerk
Print Name / Job Title

INSTRUCTIONS
FOR
JUDICIARY

1. Requestor is required to contact Tritia Cruz, of the Contracts and Purchasing Division (CPD) of the Financial Services Department at (808) 538-5805 or at Tritia.L.Cruz@courts.hawaii.gov. Or contact Kevin Thornton, Director of IT & Business Services (ITSD) at (808) 538-5714 or at Kevin.G.Thornton@courts.hawaii.gov for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. Requestor and ITSD should work with the selected authorized vendor in drafting an Engagement Addendum (EA) and Service Level Agreement (SLA).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SLA.

4. Requestor, CPD, and ITSD should coordinate the execution of the EA and SLA in the following order.
   - Contractor signs EA;
   - Kevin Thornton, CIO signs the EA; and
   - Agency/Entity procurement officer with authority to execute contracts signs the EA.

5. Requestor:
   - Retains copy of the contract
   - Emails copy of the completed executed EQ and SLA to the Contractor within three (3) working days.

6. CPD:
   - Retains original contract;
   - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov within three (3) working days.

7. For questions, contact Tritia Cruz at (808) 538-5805 or Tritia.L.Cruz@courts.hawaii.gov.

Kevin G. Thornton 5/16/22

CIO or Designee Signature / Date

Kevin G. Thornton, Director

Print Name / Job Title
Kevin Thornton/CIO

INSTRUCTIONS
FOR
CITY & COUNTY OF HONOLULU

1. Requestor is required to contact the Division of Purchasing with the City & County of Honolulu at (808) 768-5535 or bfspurchasing@honolulu.gov after obtaining technical approval from the Department of Information Technology for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. The Division of Purchasing will assign staff to work with the City agency, the Department of Information Technology, and the selected authorized vendor in drafting an Engagement Addendum (EA) and Statement of Work (SOW).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

4. The Division of Purchasing assigned staff should coordinate the execution of the EA and SOW in the following order:

    - Contractor signs EA;
    - The Director of Information Technology or designee signs the EA and;
    - The Director of Budget and Fiscal Services or designee with authority to execute contracts signs the EA.

5. The Division of Purchasing:

    - Retains original contract;
    - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov, and to the Contractor within three (3) working days.

6. For questions, contact the Division of Purchasing at (808) 768-5535 or bfspurchasing@honolulu.gov.

8/3/2017
CIO or Designee Signature / Date

Keith G.P. Ho Deputy Director
Print Name / Job Title

INSTRUCTIONS
FOR
HONOLULU BOARD OF WATER SUPPLY

1. Requestor is required to contact the Honolulu Board of Water Supply (BWS) Procurement Office at (808) 748-5071 or fn_procurement@hbws.org for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. BWS Procurement Office should work with the selected authorized vendor in drafting an Engagement Addendum (EA) and Statement of Work (SOW).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

4. BWS Procurement Office should coordinate the execution of the EA and SOW in the following order.

    - Contractor signs EA;
    - Henderson Nuuhiwa, BWS CIO, signs the EA; and
    - Agency/Entity procurement officer with authority to execute contracts signs the EA.

5. BWS Procurement Office:

    - Retains original contract;
    - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov and to the Contractor within three (3) working days.

6. For questions, contact BWS Procurement Office at (808) 748-5071 or fn_procurement@hbws.org.

6/10/19

CIO or Designee Signature / Date

Henderson Nuuhiwa, Program Administrator

Print Name / Job Title

INSTRUCTIONS
FOR
HONOLULU AUTHORITY FOR RAPID TRANSPORTATION

1. Requestor is required to contact Duane Portlock with the Honolulu Authority For Rapid Transportation at (808) 768-6130 or dportlock@honolulu.gov for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. Duane Portlock should work with the selected authorized vendor in drafting an Engagement Addendum (EA) and Statement of Work (SOW).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

4. Dean Matro, Deputy Director of Procurement and Contract Administration should coordinate the execution of the EA and SOW in the following order:

    - Contractor signs EA;
    - HART's Corporation Counsel signs the EA; and
    - Agency/Entity procurement officer with authority to execute contracts signs the EA.

5. HART Procurement:

    - Retains original contract;
    - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov and to the Contractor within three (3) working days.

6. For questions, contact Dean Matro at (808) 768-6246 or dean.matro@honolulu.gov.

MAY 16 2022

CIO or Designee Signature / Date

Dean Hazama / Director of Finance & Administrative Services

Print Name / Job Title

INSTRUCTIONS
FOR
COUNTY OF HAWAII

1. Requestor is required to contact Scott Uehara, Director-Department of Information Technology with the County of Hawaii at (808) 932-2975 or Scott.Uehara@hawaiicounty.gov for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. Scott Uehara should work with the selected authorized vendor in drafting an Engagement Addendum (EA) and Statement of Work (SOW).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

4. Scott Uehara should coordinate the execution of the EA and SOW in the following order:

    - Contractor signs EA;
    - Scott Uehara signs the EA; and
    - Mayor signs the EA.

5. Scott Uehara:

    - Retains original contract;
    - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov and to the Contractor within three (3) working days.

6. For questions, contact Scott Uehara at (808) 932-2975 or Scott.Uehara@hawaiicounty.gov.

CIO or Designee Signature / Date

Scott Uehara, Director, CoH - DIT
Print Name / Job Title

INSTRUCTIONS
FOR
COUNTY OF HAWAII-DEPARTMENT OF WATER SUPPLY

1. Requestor is required to contact Mr. Dennis Wong, Waterworks Information Systems Manager with the County of Hawaii-Department of Water Supply at (808) 961-8050 or dwong@hawaiidws.org for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. Dennis Wong should work with the selected authorized vendor in drafting an Engagement Addendum (EA) and Statement of Work (SOW).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

4. Dennis Wong should coordinate the execution of the EA and SOW in the following order:

   - Contractor signs EA;
   - Dennis Wong signs the EA; and
   - Agency/Entity procurement officer with authority to execute contracts signs the EA.

5. Dennis Wong:

   - Retains original contract;
   - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov and to the Contractor within three (3) working days.

6. For questions, contact Dennis Wong at (808) 961-8050 or dwong@hawaiidws.org.

JUL 10 2017

CPO Approval — Date

Keith K. Okamoto, P.E. Manager-Chief Engineer
Print Name / Job Title

INSTRUCTIONS
FOR
MAUI COUNTY COUNCIL

1. Requestor is required to contact Traci Fujita, Council Services Director, Office of Council Services, at (808) 270-7838 or county.council@mauicounty.us for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. Traci Fujita should work with the selected authorized vendor in drafting an Engagement Addendum (EA) and Statement of Work (SOW).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

4. Traci Fujita should coordinate the execution of the EA and SOW in the following order:

    - Contractor signs EA;
    - Traci Fujita signs the EA; and
    - Agency/Entity procurement officer with authority to execute contracts signs the EA.

5. Traci Fujita:

    - Retains original contract;
    - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov and to the Contractor within three (3) working days.

6. For questions, contact Traci Fujita (808) 270-7838 or countycouncil@mauicounty.us.

6/25/19
CIO or Designee Signature / Date

Traci Fujita, Council Services Director
Print Name / Job Title

INSTRUCTIONS
FOR
KAUAI COUNTY COUNCIL & COUNTY OF KAUAI

1. Requestor is required to contact Del Sherman, Interim IT Manager or designee with the County of Kauai at (808) 241-4400 or helpdesk@kauai.gov for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. Del Sherman should work with the selected authorized vendor in drafting an Engagement Addendum (EA) and Statement of Work (SOW).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

4. The Division of Purchasing should coordinate the execution of the EA and SOW in the following order:

    - Contractor signs EA;
    - Del Sherman signs the EA; and
    - The County of Kauai's Chief Procurement Officer, Director of Finance Ken M. Shimonishi with authority to execute contracts signs the EA.

5. Division of Purchasing:

    - Retains original contract;
    - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov and to the Contractor within three (3) working days.

6. For technical questions, contact Del Sherman at (808) 241-4400 or helpdesk@kauai.gov. For other questions, contact Ernest Barreirra, ACPO of the Division of Purchasing at (808) 241-4288 or cokpurchasing@kauai.gov.

June 28, 2017	Mel Rapozo / Council Chair
CIO or Designee Signature / Date	Print Name / Job Title

INSTRUCTIONS
FOR
DEPARTMENT OF WATER SUPPLY, COUNTY OF KAUA'I,

1. All procurements using Vendor List Contract No. 17-18 must coordinate with the IT Division and the Contracts Officer at cerorita@kauaiwater.org for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. The Procurement Officer will work with the selected authorized vendor in drafting an Engagement Addendum (EA) and Statement of Work (SOW).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

4. The Contracts Officer will coordinate the execution of the EA and SOW in the following order:
   - Contractor signs EA;
   - Manager and Chief Engineer executes the EA;
   - County Attorney executes the EA; and
   - the Chair of the Board of Water Supply executes the EA, when applicable.

5. The County of Kaua'i, Department of Water:
   - Retains original contract; and
   - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov and to the Contractor within three (3) working days.

6. For questions or inquiries, please contact the Contracts Officer at (808) 245-5409 or email cerorita@kauaiwater.org.

Aug 25, 2023

Joseph E. "Joe" Tait
Manager and Chief Engineer

INSTRUCTIONS
FOR
HAWAII HEALTH SYSTEMS CORPORATION

1. Requestor is required to contact Renee Lai, Chief Information Officer with the Hawaii Health Systems Corporation at 808-733-4010 or rlai@hhsc.org for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. Renee Lai should coordinate the work with the selected authorized vendor in drafting an Engagement Addendum (EA) and Statement of Work (SOW).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

4. Joe Evanoff, Director of Contracts and Materials Management should coordinate the execution of the EA and SOW in the following order:

    - Contractor signs EA;
    - Renee Lai signs the EA approving the EA and SOW; and
    - Ed Chu, CFO who has the authority to execute contracts signs the EA.

5. Joe Evanoff, Director of Contracts and Materials Management

    - Retains original contract;
    - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov, to the Contractor, within three (3) working days.

6. For questions, contact Joe Evanoff at 808-315-7449 or jevanoff@hhsc.org.

5/8/19

CIO or Designee Signature / Date

Renee Lai, Chief Information Officer

Print Name / Job Title

INSTRUCTIONS
FOR
COUNTY OF MAUI

1. Requestor is required to contact Jacob Verkerke, CIO, with the County of Maui at (808) 270-7538 or jacob.verkerke@co.maui.hi.us for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. Jacob Verkerke should coordinate the work with the selected authorized vendor in drafting an Engagement Addendum (EA) and Statement of Work (SOW).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

4. Jacob Verkerke should coordinate the execution of the EA and SOW in the following order:

    - Contractor signs EA;
    - Jacob Verkerke signs the EA; and
    - Scott, Teruya, Chief Procurement Officer, signs the EA.

5. County of Maui Purchasing Division:

    - Retains original contract;
    - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov, to the Contractor, within three (3) working days.

6. For questions, contact Jacob Verkerke at (808) 270-7538 or jacob.verkerke@co.maui.hi.us

5/10/19
CIO or Designee Signature / Date

JACOB W. VERKERKE, CTO
Print Name / Job Title

INSTRUCTIONS
FOR
PUBLIC CHARTER SCHOOL COMMISSION AND SCHOOLS

1. Requestor is required to contact Danny Vasconcellos Jr. with the Public Charter School Commission and Schools at (808) 586-5228 or danny.vasconcellos@spcsc.hawaii.gov for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. Danny Vasconcellos Jr. should work with the selected authorized vendor in drafting an Engagement Addendum (EA) and Statement of Work (SOW).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SOW.

4. Danny Vasconcellos Jr., Finance and Control Manager should coordinate the execution of the EA and SOW in the following order:

    - Contractor signs EA;
    - Danny Vasconcellos Jr., Finance Manager signs the EA; and
    - Agency/Entity procurement officer with authority to execute contracts signs the EA.

5. Danny Vasconcellos Jr., Finance and Control Manager:

    - Retains original contract;
    - Emails copy of the completed executed EA and SOW to: state.procurement.office@hawaii.gov and to the Contractor within three (3) working days.

6. For questions, contact Danny Vasconcellos Jr. (808) 586-5228 or danny.vasconcellos@spcsc.hawaii.gov

5/13/19
CIO or Designee Signature / Date

Sione Thompson, Executive Director
Print Name / Job Title

INSTRUCTIONS
FOR
HONOLULU CITY COUNCIL

1. Requestor is required to contact Council Administrative Services with the Honolulu City Council at (808) 768-5084 or kamazaki@honolulu.gov after obtaining technical approval from the Department of Information Technology for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. Council Administrative Services will work with the Department of Information Technology and the selected authorized vendor in drafting an Engagement Addendum (EA) and Service Level Agreement (SLA).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SLA.

4. The Administrative Services Officer should coordinate the execution of the EA and SLA in the following order:

    - Contractor signs EA;
    - The Chief Information Officer or designee signs the EA and;
    - The Chair of the Honolulu City Council or designee with authority to execute contracts signs the EA.

5. Council Administrative Services:

    - Retains original contract;
    - Emails copy of the completed executed EA and SLA to: state.procurement.office@hawaii.gov, and to the Contractor within three (3) working days.

6. For questions, contact Council Administrative Services at (808) 768-5084 or kamazaki@honolulu.gov.

06/02/2021	Kendall Amazaki
CIO or Designee Signature / Date	Print Name / Job Title

INSTRUCTIONS FOR
SCHOOL FACILITIES AUTHORITY

1. Requestor is required to contact Cindy Watarida or designee with the School Facilities Authority (SFA) at (808) 430-5531 or cindy.watarida@k12.hi.us for assistance in selecting one of the authorized vendors listed in Vendor List Contract No. 17-18.

2. Cindy Watarida or designee should work with the selected authorized vendor in drafting an Engagement Addendum (EA) and Service Level Agreement (SLA).

3. Vendor List Contract No. 17-18 will provide instructions on how to download the EA and SLA.

4. Cindy Watarida or designee should coordinate the execution of the EA and SLA in the following order:
   - Contractor signs the EA;
   - Cindy Watarida signs the EA; and
   - Agency/Entity procurement officer with authority to execute contracts signs the EA.

5. IT Coordinator:
   - Retains original EA and SLA;
   - Emails copy of the completed executed EA and SLA to: state.procurement.office@hawaii.gov and to the Contractor within three (3) working days.

6. For questions, contact Cindy Watarida at (808) 430-5531 or at cindy.watarida@k12.hi.us.

Chad K. Farias (Nov 30, 2022 13:47 HST) Nov 30, 2022

CIO or Designee Signature / Date

Chad K. Farias / Executive Director & CPO

Print Name / Job Title